

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on Wednesday, June 17, 2015 at the Catholic Education Center.

PRESENT: Trustees: Richard Brassard
Fred Salvador
Martin Drainville
Elizabeth King (t/c)
Colleen Landers
Denis Lincez
Ron MacInnis
Peter Del Guidice

Student Trustee: Michaela Beach

Administration: Glenn Sheculski, Director of Education
Tricia Stefanic Weltz, Superintendent of Education (t/c)
Daphne Brumwell, Superintendent of Education (t/c)
Robert Landry, Manager of Plant
Mary-Lou Pollon, Manager of Financial Services
Melanie Bidal-Mainville, Manager of Human Resources
Glen Nakashoji, Manager of Information Technology

Staff: Janice Viskovich, Executive Assistant and Recorder

Regrets: Steve Malciw

Guests: Brigitte MacInnis

CALL TO ORDER

A OPENING PRAYER

A prayer was recited and special intentions were heard.

B. ROLL CALL

Motion

MOVED BY: P. Del Guidice Resolution 15-109
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Steve Malciw

Carried

C. DECLARATIONS OF PECUNIARY INTEREST – Trustees Lincez, King and Landers declare a conflict for salary, benefits and wages motions.

D. APPROVAL OF AGENDA

Motion

MOVED BY: C. Landers Resolution 15-110
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopts the agenda for the public board meeting as amended.

Carried

E. APPROVAL OF MINUTES

Motion

MOVED BY: P. Del Guidice Resolution 15-111
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – May 27, 2015
Special Board Meeting – June 9, 2015

Carried

F. PRESENTATIONS/DELEGATIONS – Nil

G. PRESENTATIONS AND REPORTS

G.1 Policies

G.1.1 Access to School & Board Property

Motion

MOVED BY: C. Landers Resolution 15-112
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy E-1 Access to School & Board Property at second and third reading.

Carried

G.1.2 Leave for Political or Community Appointments

Motion

MOVED BY: D. Lincez Resolution 15-113
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy P-2 Leave for Political or Community Involvement at second and third reading.

Carried

G.1.3 Code of Conduct - Trustees

Motion

MOVED BY: M. Drainville Resolution 15-114
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy T-1 Code of Conduct - Trustees at second and third reading.

Carried

G.1.4 Trustee Code of Ethics

Motion

MOVED BY: C. Landers Resolution 15-115
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy T-2 Trustee Code of Ethics at second and third reading.

Carried

G. PRESENTATIONS AND REPORTS - continued

G.1 Policies - continued

G.1.5 Replacement of a Trustee

Motion

MOVED BY: P. Del Guidice **Resolution 15-116**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy T-11 Replacement of a Trustee at second and third reading.

Carried

G.1.6 Asthma

Motion

MOVED BY: F. Salvador **Resolution 15-117**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the policy E-39 Asthma at second and third reading.

Carried

G.2 Student Trustee's Report – Michaela Beach

Michaela, as her last duty as Student Trustee, introduced Brigitte MacInnis as the new Student Trustee for the 2015-16 school year. Brigitte's first meeting will be in September.

**G.3 Program – Tricia Stefanic Wertz, Superintendent of Education
Daphne Brumwell, Superintendent of Education**

G.3.1 Report

Motion

MOVED BY: R. MacInnis **Resolution 15-118**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Superintendents of Education's Report.

Carried

G.4 Personnel – Melanie Bidal-Mainville

G.4.1 Report

Motion

MOVED BY: D. Lincez **Resolution 15-119**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resource's Report.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.4 Personnel – Melanie Bidal-Mainville - continued

G.4.2 Retirements and Resignations

Motion

MOVED BY: P. Del Guidice **Resolution 15-120**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board accepts, with regret, the retirement of Brian Beaudry, Custodian, effective August 31, 2015 in accordance with the collective agreement with CUPE Local 4681.

Motion

MOVED BY: D. Lincez **Resolution 15-121**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board accepts, with regret, the resignation of Mary-Lou Pollon, Manager of Financial Services, effective July 17, 2015.

G.4.3 Leave of Absence

Motion

MOVED BY: R. MacInnis **Resolution 15-122**
SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the unpaid leave of absence request for Joseph Di Marco on a part-time basis (0.33) for the 2015-16 school year. Colleen Landers - Opposed

Carried

Motion

MOVED BY: R. MacInnis **Resolution 15-123**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the unpaid leave of absence request for Melanie Gagnon on a full-time basis (1.0) for the period extending from September 17, 2015 until the end of the 2015-16 school year. Recorded vote: In Favour: Ron MacInnis/Denis Lincez/Fred Salvador; Opposed: Martin Drainville/Elizabeth King/Peter Del Guidice/Colleen Landers – **Motion denied.**

Carried

G.4.4 Hiring

Motion

MOVED BY: M. Drainville **Resolution 15-124**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board authorize Senior Administration to hire the necessary staff over the summer months, within complement, for the upcoming school year.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.5 Property – Robert Landry

G.5.1 Report

Motion

MOVED BY: C. Landers **Resolution 15-125**

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board award the site work at St. Joseph School in South Porcupine to Interpaving Limited in the amount of \$116,925.00 excluding H.S.T.

Carried

G.6 Technology – Glen Nakashoji

G.6.1 Report – Nil

G.7 Business and Finance – Mary-Lou Pollon

G.7.1 Report

Motion

MOVED BY: D. Lincez **Resolution 15-126**

SECONDED BY: F. Salvador

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service’s Report.

Carried

G.7.2 Cheque Register, Payroll and Monthly Expenditures

Motion

MOVED BY: R. MacInnis **Resolution 15-127**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the disbursements in the amount of one million seven hundred seventy-four thousand seven hundred seventy-four dollars and fifty-four cents (\$1,774,774.54) in reference to the cheque register for the month of May 2015.

Carried

Motion

MOVED BY: P. Del Guidice **Resolution 15-128**

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the expenditures in the amount of one million six hundred fourteen thousand and sixty-seven dollars and forty-four cents (\$1,614,067.44) in reference to the disbursements and payroll for the month of May 2015. Trustees Landers/Lincez and King abstained.

Carried

G. PRESENTATIONS AND REPORTS – continued

G.7 Business and Finance – Mary-Lou Pollon - continued

G.7.3 External Audit Committee Members

Motion

MOVED BY: C. Landers **Resolution 15-129**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the appointment of Monika Malherbe and Guy Boileau as external members of the Audit Committee for a period of three (3) years.

Carried

G.7.4 Budget Estimates 2015-2016

Motion

MOVED BY: F. Salvador **Resolution 15-130**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the budget estimates for the 2015-16 year in the amount of \$40,923,801 including salaries and benefits pending Ministry approval. Trustees Landers/Lincez and King abstained.

Carried

Motion

MOVED BY: D. Lincez **Resolution 15-131**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the budget estimates for the 2015-16 year in the amount of \$13,181,733 excluding salaries and benefits pending Ministry approval.

Carried

G.8 SEAC – Minutes of May 20, 2015

G.8.1 Special Education Plan 2015-16

Motion

MOVED BY: R. MacInnis **Resolution 15-132**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the amendments to the Special Education Plan 2015-16 and forward them to the Ministry of Education.

Carried

G.9 Director of Education – Glenn Sheculski

G9.1 Report - Nil

H. COMMITTEE OF THE WHOLE

Motion

MOVED BY: M. Drainville
SECONDED BY: C. Landers

Resolution 15-133

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

I. UNFINISHED BUSINESS – Nil

J. CORRESPONDENCE - Nil

K. NEW BUSINESS – Denis Lincez, Chair of the Audit Committee

Motion

MOVED BY: D. Lincez
SECONDED BY: R. MacInnis

Resolution 15-134

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the reappointment of KPMG LLP as external auditors for the 2015-16 fiscal year.

Carried

Motion

MOVED BY: D. Lincez
SECONDED BY: R. MacInnis

Resolution 15-135

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised Multi-Year Internal Audit Plan for 2015-16 to include a School Cash Audit and Facility Requirement & Capital Planning Audit.

Carried

L. INFORMATION – Nil

M. FUTURE MEETINGS

Regular Board Meeting – Wednesday, August 26, 2015 at 5:00 p.m.

N. ADJOURNMENT

Motion

MOVED BY: M. Drainville

Resolution 15-136

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 7:30 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**


Chair of the Board


Secretary-Treasurer